

**Bath Township Public Library**  
Meeting Minutes

*Wednesday, January 15, 2020*

*Present:* (Board Members) Lynn Bergen (via Skype), Ken Jensen, Shannon Vlastic, Theresa Kidd, Sue Garrity, Ryan Fewins-Bliss  
(Library Director & staff) Kristie Reynolds

Public:

*Next meeting:* Wednesday February 19, 2019 @ 6:00pm

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**I. Regular Business**

- a. Meeting called to order at 6:01pm
- b. Moment of civic reflection.
- c. Theresa moves to approve the agenda as presented, Ken 2<sup>nd</sup>, all in favor.
- d. Public comment on agenda items: none.
- e. Disclosures of conflict of interest: none.
- f. Theresa moves to approve the minutes as presented, Ryan 2<sup>nd</sup>, all in favor.

**II. Financial Report**

Attached. Still have not received funds from the township; Kristie will follow up.  
Kudos to Kristie and team for great fund balance! Shannon moves to approve the EOY financials as presented, Ryan 2<sup>nd</sup>, all in favor.

**III. Director's & Youth Services Reports**

Welcome to Shae Stoddard!

**IV. Unfinished Business**

- a. Bylaws; Ryan moves to approve edited bylaws as presented, Theresa 2<sup>nd</sup>, all in favor.
- b. Strategic Planning;
  - i. The move; Ryan and Kristie negotiated an agreement with Kessler's on \$65,000 cash payment to get lease started, 15 years lease, \$7 / sq. foot rent price. .015% increase / year for first 5 years, and .03% increase / year thereafter. Ryan moves to authorize the board president to sign a lease with the terms listed in attached handout as presented, Shannon 2<sup>nd</sup>, all in favor.
  - ii. Donors; draft letter presented for library update and fundraising opportunities. Review and send suggestions or comments to Sue in the next week. If we are sending this letter out, it should go out prior to the move.
  - iii. Library info in surrounding public areas; some info at Somerset Park. Perhaps library card drive.

## **V. New Business – Items for Discussion**

- a. Election of officers for 2020; Lynn will take over as treasurer for Ryan. Ryan moves to approve the slate of officers as currently utilized with the exception of Lynn taking over for Ryan, Theresa 2<sup>nd</sup>, all in favor.

## **VI. Items for Action:**

- a. None.

## **VII. Closing**

- a. Public Comment: None.
- b. Board Comment: Sue will be out for April meeting. Theresa will be out for February meeting.

c. Shannon moves to adjourn the meeting, Ken 2<sup>nd</sup>, all in favor.

Meeting adjourned at 6:56pm